

**CASCADE COUNTY COMMISSION MEETING**  
**January 25, 2022**  
**Via Zoom and Conference room attendees**  
**9:30 A.M.**

Commission  
Journal #62

**Notice:** Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at [cascadecountymt.gov](http://cascadecountymt.gov) and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in **red**, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These were officially approved on February 8, 2022.

**Commission :** Chairman Joe Briggs, Commissioner Jim Larson, and Commissioner Don Ryan.

**Staff:** Sheriff Slaughter, and Undersheriff Reeves, Carey Ann Haight- Chief Deputy Attorney, Phoebe Marcinek-County Attorneys, Mary Embelton-Finance, Diane Heikkila- Treasurer, Bonnie Fogerty-Commission and Marie Johnson -Deputy Clerk & Recorder

**Attendees Via Zoom:** Nicole Girten, Kim Thiel-Schaaf- Director for Aging Services, Jenn Rowell, Abigail Hill, Jason McAllister, Josh Summer, Kenneth Hanks, Katie Pung, Lillian Sunwall, Sheila Rice, and Tanya Hunt.

**Public:** Corey Hansen, William Fry, Megan Sanford, Erik Ingman, Peter Johnson, Sarah Peck, John Camden, Sarah Converse, and Chrissy Wood.

**Call to Order :** Chairman Briggs called the meeting to order. **00:57**

**Reading of the Commissioners ' calendar:** Bonnie Fogerty read the calendar. **02:31**

**Purchase orders and accounts payable checks:** See agenda for payment information. Commissioner Larson made a **MOTION** to approve purchase orders and accounts payable warrants. **Motion carries 3-0 03:13**

**Treasurers Report:** Diane Heikkila read the treasurers report. **06:10**  
Commissioner Ryan had some question about the treasurer's report. **06:27**

**Consent agenda:** Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

**Approval of the Minutes and Consent Agenda Items:** Commissioner Ryan made a **MOTION** to (A) Approve minute entries January 11<sup>th</sup>, and 19<sup>th</sup>. (B) Approval of Routine Contracts as Follows: **07:41**

**Resolution 22-07:** Budget Appropriation within Fund 2918 increasing expenditures and revenues awarded from the 2021 Byrne Justice Assistance Grant (JAG) program. Total Amount: \$16,974. (Ref: Resolution 21-63, R0420791) **08:04 R0424734**

**Resolution 22-08:** Budget Appropriation within Fund 2918 increasing expenditures and revenues awarded from the 2021 Marijuana K9 Replacement program. Total Reimbursable Amount: \$3,303. (Ref: Contract 21-186, R042373) **08:16 R0424735**

**Contract 22-08:** MT DPHHS #22027210050 Commodity Supplemental Food Program (CSFP) with Area VIII Agency on Aging. Purposes: Provide supplemental food and nutrition education. Effective: October 1, 2021 - September 30, 2022. Initial Funding, not to exceed: \$8,308. Ability to serve 430 clients @ \$4.20/per client/per month. **08:34 R0425396**

**CITY/COUNTY HEALTH DEPARTMENT**

**Contract 22-06:** MT DPHHS Task Order 22-07-4-51-013-0 Master Contract with Cascade County for one full-time STD Disease Intervention Specialist to conduct communicable disease investigation and intervention. Effective: January 1, 2022 - December 31, 2022. Total Amount: \$65,407 **09:24 NR**

**Motion carries 3-0 to approve items on the consent agenda . 10:11**

### **Agenda Item #1**

#### **Public Hearing**

Cascade County Needs Assessment Hearing Community Development Block Grant (CDBG) & American Rescue Plan Act (ARPA). **05:53**

#### **Close the Commission Meeting:**

Chairman Briggs closed the Regular Commission Meeting at 9:41 a.m.

#### **Open the Public Hearing:**

Chairman Briggs opened the Public Hearing at 9:41 a.m.

#### **Waived Reading of Public Notice:**

The reading of the Public Notice was waived without objection. **10:39** (See Exhibit A)

#### **Staff Report:**

Mary Embelton read the staff report found in the Agenda Action Report. **11:26 - 15:53**

#### **Call for public needs and concerns:**

Chairman Briggs announced that this meeting will be open for public comments and concerns. **28:09**

#### **Call for written additions to the record.**

A letter from TD& H (see exhibit "B"), and a letter from Big River Ruckus (see exhibit "C") were placed into the record. **29:00**

#### **Chairman Briggs opened the public hearing for comment.**

Via Zoom Sheila Rice spoke to the Commission on her assessment of needs in the community. **17:52**

Via Zoom Katie Pung shared her request for funds to help with NeighborWorks projects. **23:57**

#### **Chairman Briggs called on public members present in the meeting.**

Peter Johnson and Megan Sandford presented the needs for the History Museum.

Commission questions and comments were also included in this discussion.

**26:03-36:37**

Undersheriff Reeves voiced his concerns about the need public improvements to the jail. **37:15**

Corey Hanson presented concerns for the search and rescue who need updated radios.

Commission questions and comments are also included in this discussion. **39:49-46:37**

Sarah Converse updated the Commission on the current and upcoming projects, **46:47-55:04**

Erik Ingman presented the Centerville Public Schools sharing their aging water systems. **56:30**

Lillian Sunwell via zoom spoke on behalf of Great Falls Development Authority. **1:04**

**Chairman Briggs called for more public comment, with no further response. 1:04**

**Chairman Briggs closed the Public Hearing at 10: 36 a.m.**

#### **Resume Regular Commission Meeting:**

**Chairman Briggs re-opened the Commission Meeting at 10: 36 a.m.**

### **Agenda Item #2**

Motion to Approve or Disapprove

Resolution 22-09: Affirming the Allocation of ARPA funds for the NeighborWorks Affordable Housing Project. **1:05 R0424736**

Phoebe Marcinek read the background found in the Agenda Action Report. **1:06**

Discussion amongst staff and Commission on this item. **1:07-1:13**

Commissioner Ryan made a **MOTION** to approve Resolution 22-09, for the Baatz Housing Project, for a total distribution of \$650,000 in ARPA funds. **Motion carries 3-0 1:13**

### **Agenda Item #3**

Motion to Approve or Disapprove:

Resolution 22-10: Affirming the Allocation of ARPA funds for Use as Local Match for Successful House Bill 632 Grant Application for Water and Sewer.01:45 **1:14 R0424737**

Phoebe Marcinek read the background found in the Agenda Action Report. **1:17**

Discussion amongst staff and the Commission on this resolution. **1:17-1:18**

Commissioner Ryan made a **MOTION** to approve Resolution 22-10 for the aforementioned water and sewer districts for a potential total distribution of \$2,975,522.00 in ARPA funds.

**Motion carries 3-0 1:19**

#### **Agenda Item #4**

Motion to Approve or Disapprove

Planning Board Appointments (3 Vacancies) Term Expiration

New Applicants: Tessa DeWitt, Mike DeWitt, Beth Schoenen 12/31/2023

Dexter Busby (served 2 terms)

Dan Johnstone (served 3 terms)

Bruce Moore (served 1 term)

Commission comments. **1:19**

Commissioner Larson made a **MOTION** to appoint Dexter Busby, Bruce Moore, and Beth Schoenen with a term expiration of 12/31/2023. **Motion carries 3-0 1:22**

#### **Agenda Item #5**

Motion to Approve or Disapprove

Zoning Board of Adjustment Appointments (2 Vacancies) Term Expiration

New Applicants: Dexter Busby Tessa DeWitt 12/31/2023

Mike DeWitt David Deffenbaugh

**Len Reed (served 2 ½ terms)**

Commissioner Ryan made a **MOTION** to appoint Dexter Busby and David Deffenbaugh with a term expiration of December 31,2023. **Motion carries 3-0 1:25**

**Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners ' jurisdiction. (MCA 2-3-103) None**

**Adjournment:** Chairman Briggs adjourned this Commission Meeting at 10:57 a.m.