

# CASCADE COUNTY WORK SESSION MINUTES

## VIA ZOOM ONLINE MEETING

**June 7, 2023 – 2:00 P.M.**

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at <a href="http://cascadecountymt.gov">cascadecountymt.gov</a> and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). <b>Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment.</b> This written record was officially approved on June 27, 2023.	<b>COMMISSION MINUTES JOURNAL # 63</b>
<b>Board of Cascade County Commissioners:</b> Madam Chair Rae Grulkowski, Commissioner Jim Larson, and Commissioner Joe Briggs via Zoom attendance	
<b>Staff Present:</b> Les Payne, Carey Ann Haight, Phoebe Marcinek, Undersheriff Van Dyken, Sheriff Slaughter, Jo-Viviane Jones, Josh Blystone, Tenlee Atchison, Tom Mital, Landon Koteskey, Bonnie Fogerty, Marion Kieckbusch, and Marie Johnson	
<b>Public Members Present:</b> None	
<b>Zoom Attendees:</b> Commissioner Briggs	
<b>Madam Chair Grulkowski opened the work session meeting at 2:00 pm</b>	
<b>Consent Agenda Items:</b>	<b>Department:</b>
Board Appointment for the Senior Advisory Council to Daniel Shirley who is a community member 55 years of age or older	Commissioners <b>00:17</b>
<b>Resolution 23-24:</b> Budget Appropriation within the Human Resources Department, Fund 2190 recognizing the Workers Compensation Dividend increasing expenditures to purchase exercise equipment for the Cascade County Sheriff's Office. Total Amount: \$18,311.03	Public Works <b>00:23</b>
<b>Resolution 23-27:</b> A resolution for prosecutorial assistance from the Office of the Montana State Auditor, Commissioner of Securities, and Insurance, in the prosecution of State of Montana vs. D.S.	Commissioners <b>01:35</b>
<b>Resolution 23-28:</b> A Resolution relating to the Cascade Conservation District Borrowing Funds for the Construction of an Office Building in Cascade County, Montana.	Commissioners <b>05:41</b>
<b>Contract 23-66:</b> FY 2024 United Way Donation Awards for Meals on Wheels and Foster Grandparent Programs. Meals on Wheels Program Award: \$15,500; Foster Grandparent Program Award: \$8,000. Effective: July 1, 2023.	Aging Services <b>08:00</b>
<b>Contract 23-67:</b> MT DPHHS Service Provider Designation Form. Cascade County designates earmarked alcohol tax monies for the provision of chemical dependency treatment and prevention services in Cascade County. Center for Mental Health dba/Many Rivers ____%; Alliance for Youth ____% Effective: July 1, 2023 - June 30, 2024	Commissioners <b>09:39</b>
<b>Contract 23-68:</b> Noxious Weed Trust Fund Project Grant Agreement, Belt Weed Management Area 2023 MDA #2023-020. Purpose: Perform noxious weed control activities on 1,155 acres of private land within the Belt Grant area. Effective: April 1, 2023 - October 31, 2024. Maximum Grant Amount: \$23,000.00 (Landowner Match)	Weed & Mosquito <b>17:53</b>
<b>Contract 23-69:</b> Noxious Weed Trust Fund Project Grant Agreement, Lower Hound Creek Weed Management Area 2023 MDA #2023-011. Purpose:	Weed & Mosquito
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Perform noxious weed control activities on 691 acres of private land within the Lower Hound Creek Grant area. Effective: April 1, 2023 - October 31, 2024. Maximum Grant Amount: \$13,800.00 (Landowner Match)	<b>19:21</b>
<b>Contract 23-70:</b> Noxious Weed Trust Fund Project Grant Agreement, Solider Creek Weed Management Area 2023 MDA #2023-012. Purpose: Perform noxious weed control activities on 942 acres of private land within the Solider Creek Grant area. Effective: April 1, 2023 - October 31, 2024. Maximum Grant Amount: \$28,400.00 (Landowner Match)	Weed & Mosquito <b>19:37</b>
<b>Contract 23-71:</b> Interlocal Agreement for the Town of Belt, Montana for the provision of Law Enforcement Services by the Cascade County Sheriff's Office and the Cascade County Attorney's Office for prosecutorial services for all full custody arrests in the territorial boundaries of the Town of Belt. Effective: July 1, 2023 - June 30, 2024. Town of Belt Payment: FY 2023/2024: \$48,470.70	CCSO <b>20:36</b>
<b>Contract 23-72:</b> Interlocal Agreement with the Town of Cascade, Montana for the provision of Law Enforcement Services by the Cascade County Sheriff's Office and the Cascade County Attorney's Office for prosecutorial services for all full custody arrests in the territorial boundaries of the Town of Cascade. Effective: July 1, 2023 - June 30, 2024. Town of Cascade Payment: FY 2023/2024: \$68,462.38	CCSO <b>22:43</b>
<b>Contract 23-73:</b> AT-Klemens, of Great Falls Proposal for Juvenile Detention Center Roof Repairs-Install Snow Guards & Replace Damaged Gutters & Install Downspouts. Total Cost: \$22,200.00.	Public Works <b>22:56</b>
<b>Contract 23-80:</b> Selby's Preventative Maintenance Contract for the HP T1700PS Plotter & Contex Scanner. Contract Charge: \$554.00/per year.	Planning Dept. <b>26:11</b>
<b>Contract 23-81:</b> Attorney Retainer Agreement with Berg Lily, PC to defend Cascade County and Sandra Merchant in the case of DV-23-0255 filed by Elliot Merja, et al.	County Attorneys <b>31:26</b>
<b>CITY COUNTY HEALTH DEPARTMENT</b>	<b>CCHD</b>
<b>Resolution 23-26:</b> Budget Appropriation within the WIC Fund #2971, increasing expenditures and revenues awarded from the MT DPHHS WIC Program Services contract. Total Amount: \$47,721.00 (Ref: Contract 21-143, R0418007)	<b>33:46</b>
<b>Contract 23-74:</b> MT DPHHS Task Order 24-07-4-31-106-0 Immunization Program. Purpose: To reduce the burden of vaccine preventable disease within the Contractor's service areas by ensuring the oversight and provision of immunization services for children, adolescents, and adults. Effective: July 1, 2023 - June 30, 2024. Total Amount: \$35,252.00	<b>35:06</b>
<b>Contract 23-75:</b> Accela Software Renewal for Envision Connect Software License and Support Fee, Press Agent, and Decade Hosting Fee. Effective: July 15, 2023 - July 14, 2024. Total Cost: \$26,237.59.	<b>35:59</b>
<b>Contract 23-76:</b> MT DPHHS Task Order 23-07-4-51-003-0 HIV Prevention and Immunization Services. Purpose: To support HIV prevention services and	<b>37:08</b>

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<p>promote COVID vaccination to priority populations in Montana to reduce the transmissions of HIV. Effective: June 1, 2023 - May 31, 2024. Total Amount: \$51,750.00</p>	
<p><b>Contract 23-77:</b> Montana DNRC Local Government Fire Forces Incident Rental Agreement. Purpose: For Cascade City-County Health Department to enter into a rental agreement with the Local Government Fire Force for the use of the 2009 Chevrolet Suburban in case of an emergency. Effective: May 1, 2023 - April 30, 2024. Cost: \$68.00/per day/31.5 cents per mile.</p>	<b>38:11</b>
<p><b>Contract 23-78:</b> MT DPHHS Task Order 24-07-1-01-107-0 Strengthening Public Health Workforce Funding. Purpose: To enhance local public health capacity to deliver Foundational Public Health Services, meet requirements of Montana Code Annotated Title 50 Health and Safety, and/or continue COVID-19 Pandemic response and recovery. Effective: July 1, 2023 - June 30, 2024. Total Amount: \$70,000.00</p>	<b>41:13</b>
<p><b>Contract 23-79:</b> Agreement with Inbox Health Corp. Inbox Health will bill patients through paper statements, emails, text messaging and voice calls. Effective: June 13, 2023, until terminated by either party.</p>	<b>42:42</b>

**AGENDA – Public Hearing**

**Resolution 23-25: A resolution to modify the boundaries of Cascade County Election Precincts**

Tom Mital from Planning explained the process of the new boundaries for the precincts.

There were no additional items to add to the meeting.

**Adjournment:** Madam Chair Grulkowski closed the work session meeting at 2:50 p.m.