

**CASCADE COUNTY COMMISSION MEETING**  
**September 13, 2022**  
**Via Zoom and Conference room attendees**  
**9:30 A.M.**

Commission  
Journal #62

**Notice:** Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at [cascadecountymt.gov](http://cascadecountymt.gov) and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment. These were in draft form until officially approved on October 4, 2022.

**Commission :** Chairman Joe Briggs, Commissioner Jim Larson, and Commissioner Don Ryan were present.

**Staff:** Carey Ann Haight, Phoebe Marcinek, Les Payne, Abigail Hill, Mary Embelton, Charity Yonker, Riana Levins, Bonnie Fogerty, and Marie Johnson.

**Attendees Via Zoom:** Brad Call, Rae Grulkowski, Sean Higginbotham, and Jenn Rowell.

**Public:** Sarah Peck, Eric Ingman, Tim Wilkinson, and Cassidy Blomgren.

**Call to Order :** Commissioner Briggs called the meeting to order. **00:01**

**Reading of the Commissioners ' calendar:** Bonnie Fogerty read the calendar. **00:34**

**Purchase orders and accounts payable checks:** See agenda for payment information.

Commissioner Ryan made a **MOTION** to approve invoices and accounts payable checks #321801 through #321938 totaling \$ 1,423,431.31 and EFT #9102512 through #9102528 totaling \$575,922.28 for an A/P total of \$ 1,999,353.59 dated 8/23/2022 through 8/26/2022. And accounts payable checks #321614 through #321800 totaling \$ 1,995,126.06 and EFT #9102505 through #9102511 totaling \$ 18,516.75 for an A/P total of \$ 2,013,642.81 dated 8/15/2022 through 8/18/2022.

**Motion carries 3-0 03:27**

**Consent agenda:** Routine day-to-day items that require Commission action. Any Commissioner may pull items from the Consent Agenda for separate discussion/vote.

**Approval of the Minutes and Consent Agenda Items:** Commissioner Ryan made a **MOTION** to (A) Approve minute entries for August 17<sup>th</sup> and August 19<sup>th</sup>, 2022 (B) Approval of Routine Contracts as Follows: **03:58**

**Resolution 22-60 :** Resolution interpreting Section 3-11 of the Cascade County Subdivision Regulations regarding the process to remove sanitary restrictions from approved subdivisions. **04:11 R0435453**

**Contract 22-66 :** Contract with C's Painting for the repainting of the Front Race Office & Jockeys' Building, located at MT ExpoPark. Total Cost: \$7,555. (ARPA funds) **04:21 R0435456**

**Contract 22-104 :** Collective Bargaining Agreement between Cascade County and Federation of the Cascade City-County Health Department Local #7772. Effective: July 1, 2022 - June 30, 2025. **04:31 R0435455**

**Contract 22-105 :** Cooperative Law Enforcement Annual Operating Plan and Financial Plan between Cascade County and the USDA, Forest Service, Helena-Lewis & Clark National Forest, Agreement #18-LE-11015600-029 MOD 005. (2022 Annual Plan). Effective until December 31, 2022. Funding Increase: \$1,000. Total Amount: \$4,500. (Renewal) **04:43 NR**

**Contract 22-106 :** DNRC 2022 Rural Fire Capacity Program Subaward Agreement #RFC-23-070. Effective: Date of Signing - May 1, 2023. Total Amount: \$7,559. Fire Departments: 10% Match. **05:35 R0435842**

**Contract 22-107 :** Information Sharing Access Agreement between the Department of Homeland Security/Federal Emergency Management Agency (FEMA) and Cascade County to obtain Repetitive Loss Property Data. **05:43 NR**

**Contract 22-108 :** Cascade County Junk Vehicle Disposal Contract between Cascade County and Ox & Son Towing and Recovery LLC. (Annual & Renewable) **06:02 R0435753**

**Contract 22-110** : Ratification of Sub-Recipient Agreement between Cascade County and Big River Ruckus Committee, Inc. regarding the use of the American Recovery Rescue Plan Act (ARPA) funds for the "Big River Ruckus" event. Total Award of ARPA Funds: \$30,000. Effective: Date of Signing - December 31, 2026. **06:20 R0435566**

**Contract 22-111** : Ratification of Cascade County Beneficiary Agreement by and between Cascade County and Great Falls Development Authority (GFDA) for the use of the American Recovery Rescue Plan Act (ARPA) funds for the "Agritech Park Land Acquisition" project. Total Award of ARPA Funds: \$1,000,000. Effective: Date of Signing - December 31, 2026. **06:37 R0435567**

**Contract 22-112** : Center for Internet Security, Inc. Agreement to provide enhanced technological security services for Cascade County's Endpoint devices. Annual Cost: \$30,000 (\$60.00/per license, per year). **07:11 R0435568 and R0436027**

**Contract 22-113** : Affirmation of amended costs to the Contract with Weaver Grain LLC of Conrad MT removing the old EFIS and install new metal siding onto the Pacific Steel & Recycling Arena and the Exhibition Hall located at ExpoPark. Project Cost: \$76,434. Increased Cost: \$22,895.87. Total Project Cost: \$99,329.87. (Ref: Contract 22-48, R0429362) (ARPA funds) **07:30 R0435569**

**Contract 22-117** : Acceptance of Fiscal Year 2022 Emergency Management Performance Grant, State #: 22 EMPG Cascade. Total Project Cost: \$198,250.08 (Cascade County Match: not less than \$99,125.04 of non-Federal funds or 50% of the total approved project cost. This grant assists with funding day-to-day operations of the County Disaster & Emergency Services Office. (renewal)**08:25 R0435809**

**Contract 22-118** : Corrective Action Plan between FEMA and Cascade County regarding floodplain violations on Parcel #3000100 at 40 Haven Lane, Great Falls, MT. **08:35 R0435570**

**Contract 22-119** : Renewal of CenturyLink Loyal Advantage Agreement for Metro Optical Ethernet Services. County Cost: \$3,991/per month. (Ref: Contract 18-186, R0362999) **09:15 R0436028**

### **City-County Health Department**

**Contract 22-114** : MT DPHHS Task Order 23-25-5-01-007-0 Maternal & Child Health Block Grant. Effective: October 1, 2022 - September 2023. Total Amount: \$76,818. County Match: 57,613.50. **09:49 R0436390**

**Contract 22-115** : MT DPHHS Task Order 23-07-6-11-008-0 Public Health Emergency Preparedness. Effective: July 1, 2022 - June 30, 2023. Total Amount: \$118,387. **10:07 R0436211**

**Motion carries 3-0 to approve items on the consent agenda 12:00**

### **Agenda Item #1**

Motion to Approve or Disapprove:

**Resolution 22-58:** A Resolution Establishing an Allocation for Secure Rural Schools Funding. Chairman Briggs presented this resolution. **12:17 R0435451**

Commissioner Larson made a **MOTION** to approve Resolution 22-58, allocating 85% of the SRS funding into Title I and the remaining 15% into Title III categories.

**Motion carries 3-0 14:13**

### **Agenda Item #2**

Motion to Approve or Disapprove:

**Resolution 22-59:** A resolution affirming the allocation of ARPA funds for select projects: MT Expo Park Exhibition Hall & 4 Seasons Arena (woodpecker damage) \$34,210 and County Offices upgraded phone system, \$109,382. **14:23 R0435452**

Chairman Briggs presented this contract. **14:25**

Commissioner Larson made a **MOTION** to approve Resolution 22-59, for a total additional distribution of \$143,592.00 in ARPA funds." **Motion carries 3-0 16:45**

### **Agenda Item #3**

Motion to Approve or Disapprove:

**Contract 22-116** : Blue Ribbon Electric of Great Falls Agreement to convert 245 emergency nightlight fixtures with 3.5-watt LED lamps and lamp holders at the Adult Detention Center. Total Cost: \$10,230. (ARPA funds) Les Payne presented this contract. **17:15 R0435571** Commissioner Ryan made a **MOTION** to approve "I move the Cascade County Commission APPROVE Contract 22-116, for the allocation of ARPA funds, to be used to convert 245-emergency nightlight fixtures, to LED, for a total cost to Cascade County of \$10,230.00. **Motion carries 3-0 19:08**

#### **Agenda Item #4**

Motion to Approve or Disapprove

##### **Big Bend Ranch No. 16 Major Subdivision**

Preliminary Plat Application with 2 Variance Requests

Location: In the East 1/2 of Section 10, Township 19 North, Range 3 East, P.M.M., Cascade County, MT Applicants: Big Bend Ranch Development Company **19:38**

##### **Public Hearing**

##### **Recessed the Commission Meeting:**

Chairman Briggs recessed the Regular Commission Meeting at 9:50 a.m.

##### **Open the Public Hearing:**

Chairman Briggs opened the Public Hearing at 9:51 a.m.

##### **Waived Reading of Public Notice:**

The reading of the Public Notice was waived without objection. **20:14** (See Exhibit A)

##### **Staff Report:**

Raina Leavens presented the Staff Report. **20:29-41 :05**

##### **Call to Applicant:**

Tim Wilkinson approached the Commission to present his Major Subdivision. **41:15**

Questions and discussion amongst the applicant and commission ensued. **41:20-54:28**

##### **Call for Written Testimony:**

Chairman Briggs called for Written Testimony, three times with no response. **55:27**

##### **Call for Proponents:**

Chairman Briggs called for Proponents, three times with no response. **55:35**

##### **Call for Opponents:**

Chairman Briggs called for Opponents, three times with no response. **55:50**

##### **Close to Public Hearing:**

Chairman Briggs closed the Public Hearing at 10:27 a.m.

##### **Resume Regular Commission Meeting:**

Chairman Briggs re-opened the Commission Meeting at 10:28 a.m.

##### **Motion to Approve or Disapprove:**

Approval of Preliminary Plat for Big Bend Ranch no.16 Major Subdivision with two variance requests.

There was discussion concerning the motions on this item. **56:56-1:07**

Commissioner Larson made a **MOTION** that after consideration of the staff report, variance applications and testimony conditionally approve the variances to allow deviation from CCSR 10-4 and 10-15 (f) (1) due to all the variance criteria being satisfied and sufficient findings made to support each of the criteria on the record with the following five (5) conditions.

**Motion carries 3-0 1:07**

Commissioner Ryan made a **MOTION** that after consideration of the Staff Report, Variance Application, and testimony conditionally approve the variances to allow deviation from CCSR 5 10-15(FXL) due to all of the variance criteria being satisfied and sufficient findings made to support each of the criteria on the record with the following conditions: a. Developer provides an easement right [on the adjacent farm road); and b. Developer will execute a bond or provide a letter of credit to construct road access to county standards within five(5) years of preliminary plat approval. If after five (5) years the Developer does not construct (a second point of ingress/egress), The Developer shall bring the issue back to the Planning Department for reconsideration. **1:09**

Charity Yonker stated that there are some revisions to consider in the motion just read. She suggested that the term preliminary be changed to final and that the term Planning Department be changed to Commissioners. **1:09**

Commissioner Ryan amended his **MOTION** to include the adjustments stated. **Motion carries 3-0 1:11**

Commissioner Larson made a **MOTION** after consideration of the Staff Report, Findings of Fact, and public comment during the August 16th meeting, recommended a cash donation in lieu of parkland. **1:12**  
Commissioner Ryan made comments on this motion. **1:14**  
**Motion carries 3-0 1:15**

Chairman Briggs called for a motion on the preliminary plat approval. **1:15**  
Raina Levens read the Planning Boards Recommendations for the Commission which included all 29 conditions as found in the Agenda Action Report #4. **1:16-1:22**

Commissioner Larson made a **MOTION** to adopt Staff Report and Findings of Facts and approve the Big Bend Ranch Subdivision No. 16 Preliminary Plat subject to the 29 conditions previously read. **Motion carries 3-0 1:25**

#### **Agenda Item #5**

Motion to Approve or Disapprove

**Resolution 22-61** : A resolution for the allocation of the HB 632 minimum allocation of funds for water and sewer projects through MT DNRC.

Chairman Briggs presented this resolution. **1:26 R0435454**

Commissioner Ryan made a **MOTION** to approve Resolution 22-61, authorizing the use of Cascade County's \$1,787,464 in minimum allocation grant funds for the four specified projects. **1:28 Motion carries 3-0 1:31**

**Public Comment on any public matter that is not on the meeting agenda, and that is within the Commissioners ' jurisdiction. (MCA 2-3-103) None**

#### **Agenda Item #6**

Public Hearing Opening for Fiscal Year 2023 Proposed Budget Hearings

The Budget Hearing will continue from day to day through September 20, 2022.

Close Budget Hearing: September 20, 2022 @ 1:00 p.m.

#### **Open the Public Hearing:**

Chairman Briggs opened the Public Hearing at 11:02 a.m. and announced this will stay continue until September 20, 2022 @ 1:00. The County Budget will be available in the Commission office and online. Public written comments will also be accepted during this time. **1:32**

Mary Embleton presented the proposed budget for Fiscal Year 2023. **1:32**

**Adjournment:** Chairman Briggs adjourned this Commission Meeting at 11:05 a.m.