

# CASCADE COUNTY WORK SESSION MINUTES

## COMMISSION AND VIA ZOOM MEETING

October 18, 2023 – 2:00 P.M.

Notice: Pursuant to MCA 2-3-212(1), the official record of the minutes of the meeting is in audio form, located at <a href="http://cascadecountymt.gov">cascadecountymt.gov</a> and the Clerk and Records Office. This is a written record of this meeting to reflect all the proceedings of the Board. MCA 7-4-2611 (2) (b). <b>Timestamps are indicated below, in red, and will direct you to the precise location should you wish to review a specific agenda item audio segment.</b> This written record was officially approved on October 24, 2023.	<b>COMMISSION MINUTES JOURNAL # 63</b>
<b>Board of Cascade County Commissioners:</b> Madam Chair Rae Grulkowski, Commissioner Jim Larson, and Commissioner Joe Briggs.	
<b>Staff Present:</b> Les Payne Public Works Director, Carey Ann Haight Chief Deputy County Attorney, Pheobe Marcinek Deputy County Attorney, Charity Yonker Planning, Cheyenne Phillips Commission Office, Marion Kieckbusch Deputy Clerk and Recorder.	
<b>Public Members Present:</b> None	
<b>Zoom Attendees:</b> Abigail Hill CCHD, The Electric, and Richard Liebert	
<b>Madam Chair Grulkowski opened the work session meeting at 2:00 pm</b>	
<b>Treasurers Report:</b>	
<b>Consent Agenda Items:</b>	<b>Department:</b>
<b>Board Appointment:</b> Mental Health Local Advisory Council <b>Applicant:</b> Captain William A Darby <b>Category:</b> Representative for Sheriff's Office	Commissioners <b>00:16</b>
<b>Resolution 23-47:</b> A Resolution Appointing and Establishing Abatement Region Governance Structure for Cascade County Metro Region disbursing settlement proceeds from opioid litigation. (Ref: Contract 22-09, R042473)	County Attorney <b>00:24</b>
<b>Resolution 23-48:</b> Budget Appropriation within Sheriff's Office, Fund #2918-377 to increase expenditures for the BJA Grant that supplies Body Worn Cameras. Total Amount: \$6,000.00. (Ref: Contract #22-33, R0428516)	Sheriff's Department <b>02:20</b>
<b>Resolution 23-49:</b> A Resolution to issue a quit claim deed to Neil Creek Ranch, Co.	County Attorney <b>04:18</b>
<b>Resolution 23-52:</b> Resolution rejecting the claim of Robert Leroy James Allery. Convicted of assault with a weapon. Case#: CDC-17-479(D). Robert claimed his right to a speedy trial was violated.	County Attorney <b>05:27</b>
<b>Resolution 23-53:</b> Joint Resolution between The Great City of Great Falls and Cascade County, adopting the Interlocal Agreement for Division of the 2023 Byrne Justice Assistant Grant (JAG) Program Award. Total Amount: \$54,870. Desired split amount being \$32,922 to City/\$21,948 to Cascade County.	Sheriff's Department <b>09:46</b>
<b>Contract 23-147:</b> Contract with Lexipol Master Service Agreement and the Sheriff's Office. Lexipol supplies Custody Policy Manual, Daily Training Bulletins and Supplemental Manual. The purpose is to acquire a Lexipol Annual Subscription. Effective the date of signing and every 12 months. Total Amount: \$12,003.70.	Sheriff's Department <b>11:32</b>

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<b>Contract 23-148:</b> Big Sky Civil Engineering Environmental Inc. proposal to perform the engineering surveys for 26th Ave NE, Black Eagle Road Survey. Total Amount: \$5,700.00.	Public Works <b>11:32</b>
<b>Contract 23-149:</b> Construction and Maintenance Agreement by and between Cascade County and Montana Department of Transportation for new and additional signage on Gibson Flats Road, C007875N / L-7-875N, and installation curve warning signs at RP 1.29. No cost to the county.	Public Works <b>17:58</b>
<b>Contract 23-150:</b> Hazardous Technologies Inc. Contract to remove approximately 1300 SF of asbestos tile. Total Cost: \$6,480.00.	Public Works <b>19:16</b>
<b>Contract 23-151:</b> J & L Maintenance Contract to crack seal the Public Works parking lot. Total Amount: \$14,322.50.	Public Works <b>21:14</b>
<b>Contract 23-152:</b> 360 Office Solutions Agreement for a Kyocera 4054ci at Public Works. Total Amount: \$7,097.25.	Public Works <b>22:21</b>
<b>Contract 23-153:</b> Affordable Window & Overhead Door Co. Contract for overhead garage door seals for the Public Works Facility. Total Amount \$10,303.00.	Public Works <b>23:14</b>
<b>Contract 23-154:</b> Approval of the Montana Department of Transportation (MDT) Great Falls Highway System studies between 2010-2020.	Public Works <b>24:56</b>
<b>Contract 23-155:</b> Approval of the Montana Department of Transportation (MDT) 2020 Urban Boundary study.	Public Works <b>28:09</b>
<b>Contract 23-156:</b> Big Sky Subsurface Proposal, to continue with the geotechnical investigations and complete the contracting process, for the Lower River Road slide area. Total amount \$25,511.50.	Public Works <b>31:22</b>
<b>CITY COUNTY HEALTH DEPARTMENT</b>	CCHD
<b>Resolution 23-54:</b> Budget Appropriation for Covid and RSVP Immunization Program.	CCHD <b>41:12</b>

### AGENDA –

#### Public Hearing

**Resolution 23-50:** Resolution of Intention to amend the zoning map of the Cascade County Zoning Regulations by rezoning the Subject Properties from the Suburban Residential 1 District to the Urban Residential District.

Application, AC #2023-003: Rezone three tracts of land. 1. the SW ¼ of the SE ¼ of Section 34, Township 21 North, Range 03 East, P.M.M. (Parcel: 2591700), 2. the W 1/2 of Section 34, Township 21 North, Range 03 East P.M.M. (Parcel: 2591600) 3. the SE ¼ of SW ¼ of Section 27, Township 21 North, Range 03 East, P.M.M. (Parcel: 2581600). Applicants: Donald Davis o.b.o. the Little Shell Tribe of Chippewa Indians of Montana.

Charity Yonker read the background. **47:37**

**Resolution 23-51:** MACo to Act on Behalf of Cascade County in Pending 95 Mills Litigation  
Carey Ann Haight read the background. **53:08**

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**ADD ONS:**

**Contract 23-157:** Contract between Wipfli, LLP and Cascade County for Forensic Audit Services for the Cascade County Attorney’s Office.  
Carey Ann Haight read the background. **54:41**

**Contract 23-159:** Memorandum of understanding (MOU) between Montana Department of Corrections Probation and Parole Division DUI Task Force Services and Cascade County.  
Purpose: conducting random home visits and bar checks within Cascade County. Effective Dates: July 1, 2023 to June 30 2024. Total amount: \$8,000.

Carey Ann Haight read the background  
**Public comment on any public matter that is not on the meeting agenda, and that is within the Commissioners’ jurisdiction. (MCA 2-3-103)**

**Adjournment:** Madam Chair Grulkowski closed the work session meeting at 3:05 p.m.