



# CASCADE COUNTY

## Job Vacancy Announcement

Submit all application materials to:  
Cascade County Human Resources Department  
325 2<sup>nd</sup> Ave N #108  
Great Falls, MT 59401

Applications available at the Cascade County Human Resources Dept., [www.cascadecountymt.gov](http://www.cascadecountymt.gov) or Job Service.

Position: **Deputy Sheriff**  
Schedule: **Full-time with Benefits**  
Department: **Cascade County Sheriff's Office**

Salary: **\$23.91 per hour**  
Closing Date: **June 7, 2021**

**POSITION DESCRIPTION:** A Deputy Sheriff serves in a highly responsible and visible capacity in the protection of life and property, preserves the public peace, prevents crimes, arrests violators of the law, enforces all laws and ordinances and performs other related work as required or assigned.

**The successful applicant must meet the following requirements:**

- **Obtain a complete physical and psychological examination by a licensed physician prior to employment;**
- **High School Diploma, GED or HSE;**
- **Must be a U.S. citizen;**
- **Be at least 18 years of age;**
- **Possess or be eligible for a Montana Driver's License with a good driving record;**
- **Submit to a criminal history and extensive background investigation;**
- **Successfully complete an oral interview board;**
- **Must join Cascade County Deputy Association.**

**Current P.O.S.T certified and non-certified applicants are encouraged to apply.**

*Special assignment opportunities are available in Detectives, HIDTA, Violent Crimes Task Force, K9, Search and Rescue and SRO/Street Law along with promotional rank advancements subject to applicable service requirements. Deputies are assigned a take home patrol vehicle after successfully completing their FTO period. \*\* See Job Description for complete details\*\**

**Each applicant is required to provide the following:**

- ✓ Completed Cascade County Employment Application
- ✓ Complete signed and notarized supplemental forms with PREA signature sheet
- ✓ Copy of a valid picture ID
- ✓ Copy of High School Diploma, GED or HSE
- ✓ Signed copy of Job Description (acknowledges you have read and understand the duties)
- ✓ Detailed resume of work experience

**Please note, all portions of the hiring process, up to and including the Application itself, are subject to evaluation and scoring for ranking and selection of potential employees.**

**Sheriff's Office Employment Statement:**

Any individual with a felony conviction, domestic violence conviction or outstanding warrants is ineligible for consideration for employment by the Cascade County Sheriff's Office. Other types of convictions will be considered on a case by case basis.

**CCSO employees are strictly prohibited from using medical and/or recreational marijuana or any other illegal drugs.**

*The successful applicant must serve a one (1) year probationary period, must join the Cascade County Deputy Association and will have a criminal background check conducted. The results thereof may disqualify the applicant from consideration for employment with the County. Any individual with a felony conviction, a domestic violence conviction or outstanding warrants is ineligible for consideration for employment with the Cascade County Sheriff's Office.*

**Notice to Applicants:** Applicants who are claiming Veteran's or Handicap Preference **must** provide a DD-214 Discharge Document (**Part 4**) or DPHHS Handicap Certification **and** Employment Preference Form with their application for employment so Cascade County may apply the preference during the selection process.

**Cascade County makes reasonable accommodations for any known disability that may interfere with the applicant's ability to compete in the recruitment and selection process or an employee's ability to perform the essential duties of the job. For Cascade County to consider such arrangements, the applicants must make known any needed accommodations.**

**CASCADE COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER**