



2022 CANDIDATE FILING INFORMATION

First Day to File: January 13th, 2022

Last Day to File: March 14th, 2022 - 5:00 PM

Local Government Write-in Candidate Deadline (Primary): April 4th, 2022- 5:00 PM

Local Government Write-in Candidate Deadline (General): September 5th, 2022- 5:00 PM

Primary Election: June 7th, 2022

General Election: November 8th, 2022

Filing Forms Located:

Cascade County Elections Office

325 2nd Ave N Ste 113, Great Falls MT

Phone: (406) 454-6803 Email: _elections@casadecountymt.gov

Web: <https://www.casadecountymt.gov/205/Elections>

General Qualifications for County Office

7-4-2201. General qualifications for county office. A person is not eligible for a county office who at the time of election is not:

- (1) of the voting age required by the Montana constitution;
- (2) a citizen of the state; and
- (3) (a) an elector of the county in which the duties of the office are to be exercised; or
(b) in the case of an office consolidated between two or more counties, an elector in one of the counties in which the duties of the office are to be exercised.

13-10-202. Filing fees. Filing fees are as follows:

- (1) for offices having an annual salary of \$2,500 or less and candidates for the legislature, \$15;
- (2) for county offices having an annual salary of more than \$2,500, 0.5% of the total annual salary;

(3) for president in a presidential preference primary, an amount equivalent to the filing fee required for a United States senate candidate;

(4) for other offices having an annual salary of more than \$2,500, 1% of the total annual salary;

(5) for offices in which compensation is paid in fees, \$10;

(6) for officers of political parties, presidential electors, and officers who receive no salary or fees, no filing fee is required.

13-10-325. Withdrawal from nomination.

(1) (a) A candidate for nomination or a candidate for election to an office may withdraw from the election by sending a statement of withdrawal to the officer with whom the candidate's declaration, petition, or acceptance of nomination was filed. The statement must contain all information necessary to identify the candidate and the office sought. Unless filed electronically with the secretary of state, the statement of withdrawal from nomination must be acknowledged by an officer empowered to acknowledge signatures or by the officer of the office at which the filing is made.

(b) A candidate may not withdraw after the candidate filing deadline established in **13-10-201(7)**.

(2) Filing fees paid by the candidate may not be refunded.

COUNTY COMMISSIONER

District 1 - 6 Year Term

District 3 - Unexpired Term (2 Years)

Filing Fee: \$342.65

(7-4-2107. Compensation of county commissioners. (1) Subject to subsection (2), each member of the board of county commissioners shall receive an annual salary equal to the annual salary established in 7-4-2503 for the clerk and recorder plus \$2,000.)

7-4-2104. Commissioners to be elected by district.

(1) At each general election, the member or members of the board of county commissioners to be elected must be selected from the residents and electors of the district or districts in which the vacancy occurs, but the election of the member or members of the board must be submitted to the entire electorate of the county unless otherwise provided for under:

(a) a plan of government provided for in a county adopting an optional or alternative form of government; or

(b) a court order.

(2) A person may not be elected as a member of a board of county commissioners unless the person has resided in the county and the district for at least 2 years immediately preceding the general election.

COUNTY CLERK & RECORDER / AUDITOR / SURVEYOR

4 Year Term

Filing Fee: \$357.81

SHERIFF / CORONER

4 Year Term

Filing Fee: \$366.02

(7-4-2503 2 (b). The county sheriff must receive, in addition to the salary based upon subsection (1), the sum of \$2,000 a year.)

Qualifications For Election Or Appointment To Office Of Sheriff

7-32-2133. Qualifications for election or appointment to office of sheriff. (1) In addition to meeting the qualifications for county office provided in [7-4-2201](#), a person is not eligible for the position of sheriff at the time of election or appointment unless the individual:

- (a) is a high school graduate or has been issued a high school equivalency diploma by the superintendent of public instruction or by an appropriate issuing agency of another state or of the federal government;
 - (b) is at least 18 years of age;
 - (c) is a United States citizen;
 - (d) possesses or is eligible to possess a valid Montana driver's license;
 - (e) has not been convicted of a crime for which the person could have been imprisoned in a federal or state penitentiary;
- and
- (f) is eligible to receive and disseminate criminal justice information through the criminal justice information network as defined in [44-2-301](#).
- (2) An elected or appointed sheriff who fails to obtain access to the criminal justice information network as required in subsection (1)(f) forfeits office for failure to satisfactorily meet the qualifications required of a sheriff.

COUNTY ATTORNEY

4 Year Term

Filing Fee: \$608.85

7-4-2701. Qualifications for county attorney in certain counties. (1) A person is not eligible for the position of full-time county attorney in counties that have a population in excess of 30,000 unless the person is a citizen of the United States and has resided in the state 2 years immediately before taking office and has been admitted to the practice of law for at least 5 years before the date of election or appointment.

(2) A person is not eligible for the position of full-time county attorney in counties that have a population of less than 30,000 unless the person is a citizen of the United States and has resided in the state 2 years immediately before taking office and has been admitted to the practice of law for at least 3 years before the date of election or appointment.

(3) A person is not eligible for the position of part-time county attorney in counties that have a population of less than 30,000 unless the person is a citizen of the United States and resides in the state and has been admitted to the practice of law before taking office.

TREASURER / SUPERINTENDENT OF SCHOOLS

4 Year Term

Filing Fee: \$357.81

PUBLIC ADMINISTRATOR

4 Year Term

Filing Fee: \$10.00

JUSTICE OF THE PEACE

4 Year Term

Filing Fee: \$342.65

3-10-202. Oath -- proof of certification. (1) Each justice of the peace, elected or appointed, after receipt of the certificate of election or appointment, shall, before entering upon the duties of office, take the constitutional oath of office, which must be filed with the county clerk.

(2) Before the county clerk may file the oath, the elected or appointed justice shall satisfy the clerk that the justice is certified as provided in **3-1-1502** or **3-1-1503**.

Candidate Campaign Finance

All candidates must file their C1 or C1A on CERS online with the commissioner of Political Practices.

For more information, contact the office of the Commissioner of Political Practices

Phone: (406)444-2942

www.politicalpractices.mt.gov

FILING FEES AND QUALIFICATIONS FOR 2022 CANDIDATES

School Trustees - Filing Fee: \$0.00

May

SD #1 Active Registration
Reside in the SD

Rural SD Active Registration
Reside in the SD

Fire Fee Areas & Districts – Filing Fee: \$0.00

May

Active Registration
Reside in the district

Irrigation Districts – Filing Fee: \$0.00

May

Active Registration
Own irrigated land in the district

Drainage District – Filing Fee: West GF Flood - \$15.00 Vaughn Dike - \$0.00

May

Active Registration
Reside in the district

Primary and General

Requirements for Candidates:

Active Registration
Reside within the District
File Declaration for Nomination
Pay Filing Fee

Clerk & Recorder – Filing Fee: \$357.81

Public Administrator – Filing Fee: \$10.00

Commissioner – Filing Fee: \$342.65

Sheriff – Filing Fee: \$366.02

District 1
District 3-unexpired term

County Attorney – Filing Fee: \$608.85

Treasurer – Filing Fee: \$357.81

Justices of the Peace – Filing Fee: \$342.65

Conservation District – Filing Fee: \$ 0.00

Active Registration
Reside in the district

Transit District – Filing Fee: \$0.00

Active Registration
Reside in the district



Declaration for Nomination and Oath of Candidacy

FOR FILING OFFICE ONLY

Filed this _____ day of _____, 20____
Document # _____
Fee paid: cash check _____ credit
By: _____
Deputy or Filing Officer

DECLARATION AND OATH OF CANDIDACY TO BE FILED WITH SECRETARY OF STATE OR COUNTY ELECTION ADMINISTRATOR AS APPLICABLE

Filing for office of: _____ _____ OR Nonpartisan
Full name of office including district and/or department numbers if applicable Name of Political Party

Candidate Name (printed exactly as it should appear on the ballot): _____

Mailing Address _____ City and State _____ Zip Code _____

Residence Address _____ City and State _____ Zip Code _____

County of Residence _____ Contact Phone _____ Email Address _____ Website Address _____

IF THIS DECLARATION IS FOR THE OFFICE OF GOVERNOR, YOU MUST COMPLETE THE FOLLOWING INFORMATION:

Lieutenant Governor Name (printed exactly as it should appear on the ballot): _____

Mailing Address: _____ Residence Address: _____

Phone: _____ Email Address: _____ Website Address: _____

IF THIS DECLARATION IS FOR THE STATE LEGISLATURE, YOU MUST SELECT ONE OF THE FOLLOWING:

- (a) I hereby affirm that I am either a resident of the county in which I am a candidate, if it contains one or more legislative districts, or of the legislative district if it contains all or parts of more than one county, OR
- (b) I hereby affirm that I will meet the residency qualification(s) in (a) above for 6 months preceding the general election and will notify the office of the Secretary of State in writing when I qualify or if I do not qualify.

FILING FEE – FEE MUST BE PAID BEFORE FILING IS VALID:

Candidate Filing Fee, if applicable, in the amount of \$ _____ is hereby submitted with this Declaration and Oath of Candidacy.

OATH OF CANDIDACY - CANDIDATE MUST SIGN IN THE PRESENCE OF A NOTARY PUBLIC OR AN OFFICER OF THE OFFICE WHERE THIS FORM IS FILED:

I hereby affirm that I possess, or will possess within constitutional and statutory deadlines, the qualifications prescribed by the Constitution and laws of the United States and the State of Montana.

Signature of Candidate

Date

NOTARY PUBLIC OR AUTHORIZED OFFICER

State of Montana

County of _____

Signed and sworn to before me this _____ day of _____, 20____ by

Printed Name of Candidate

Signature of Notary or Public Official

Where to file Federal, Statewide, State District and Legislative offices:

Montana Secretary of State
P.O. Box 202801
State Capitol Building, 1301 E. 6th Ave
2nd Floor, Room 260
Helena, MT 59620
Online: sosmt.gov/elections/filing/
Fax: 406-444-2023

Where to file County, City and most Local District offices:

County Election Office
A list of county election offices may be found at: sosmt.gov/elections

[SEAL/STAMP]



COMMISSIONER OF POLITICAL PRACTICES

STATE OF MONTANA

JEFF MANGAN
COMMISSIONER
TELEPHONE (406) 444-2942
FAX (406) 444-1643
www.politicalpractices.mt.gov

1209 EIGHTH AVENUE
P.O. BOX 202401
HELENA, MT 59620-2401

Info on Montana 2022 Candidate Filing and COPP Filings

Filing for Office:

You File for Office with the Secretary of State (Statewide, State District), or Election Administrator (County), or District Clerk (School Trustees)

- Election calendars available on the MT SOS website here <https://sosmt.gov/elections/calendars/>
- Filing for Office occurs – School Trustee 12/09/2021 to 3/24/2022
- Filing for Office occurs – Statewide, State District, County 1/13/2022 to 3/14/2022

Filing with the COPP is separate and required by Montana law:

When you become a candidate*

**an individual who has filed a declaration or petition for nomination, acceptance of nomination - OR - an individual who has solicited or received and retained contributions, made expenditures ... see definition 13-1-101, MCA.*

If you are soliciting or accepting contributions, spending money, or have filed with the SOS/EA/DT, you need to:

- Within 5 days, file form C1/C1A, the Statement of Candidate, with the COPP. File electronically, using the Campaign Electronic Reporting System (CERS). CERS can be accessed via the COPP's website, politicalpractices.mt.gov, by clicking the 'Access CERS' icon (all candidates are required to file electronically);
- County & School Board* candidates - Select reporting status. Select 'B' box if total activity will not exceed \$500 or 'C' box if activity will exceed \$500. (*Trustee candidates in First Class Districts)
- All Statewide and State District candidates and 'C' box candidates will need to file form C-5, campaign finance reports, when due. Form C-5 is filed electronically, following the appropriate reporting calendar that cover specific reporting periods. Reporting for the 2022 Calendar year begins March 20, 2022.
- 2022 [reporting calendars](#) for all candidates are available on the COPP website

Note - All Statewide and State District candidates **file [D1 Business Disclosure](#)**

Statement with COPP within 5 days of Filing for Office. Note, this form must be printed, signed and returned to the CPP by mail or scanned and email.

As always, direct campaign finance & practices questions to the COPP at cpphelp@mt.gov or call 406.444.3919

Direct election related filing questions to the SOS <https://sosmt.gov/elections/>, Election Administrator <https://votinginmontana.com> (or at your local election office), and School District Clerk (<https://opi.mt.gov/.../Finance.../School-Finance/Elections>)

STATE OF MONTANA POLITICAL CAMPAIGN CONTRIBUTION LIMITS SUMMARY

Applicable as of October 1, 2021 (Senate Bill 224, passed by the 2021 Montana Legislature)

This guide is just a summary - for complete requirements, see [Title 13, Chapters 35](#) and [37, MCA](#).

CANDIDATE

To Own Campaign.....No Limit

INDIVIDUAL Human Being

To a Political Party Committee.....No Limit

To a Political Action Committee.....No Limit

To a Ballot Issue Committee.....No Limit

To candidates for Governor/Lt. Governor..... \$1,000 per election

To a candidate for Other Statewide Office*\$700 per election

To a candidate for Other Public Office**\$400 per election

POLITICAL COMMITTEE

To a Political Party Committee.....No Limit

To a Political Action Committee.....No Limit

To a Ballot Issue Committee.....No Limit

POLITICAL COMMITTEES (Excludes Political Party Committees)

To candidates for Governor/Lt. Governor..... \$1,000 per election

To a candidate for Other Statewide Office* \$700 per election

To a candidate for Other Public Office** \$400 per election

POLITICAL PARTY COMMITTEE Aggregate Limits from ALL political party committees

Please Note: Political Party Committees may not contribute to candidates for judicial offices (i.e. Supreme Court Justice, District Judge, Justice of the Peace).

A political party committee may endorse a candidate for judicial office and make an independent expenditure relating to such an election. See Sanders County Republican Party v. Bullock, 698 F3d 741 (9th Cir, 2012).

See also personnel services exception [ARM 44.11.225 \(3\)](#).

To candidates for Governor/Lt. Governor..... \$100,000 per election

To a candidate for Other Statewide Office* \$75,000 per election

To a candidate for Public Service Commission..... \$15,000 per election

To a candidate for State Senate..... \$3,000 per election

To a candidate for Other Public Office** \$2,000 per election

CORPORATION OR UNION

May *not* contribute directly or indirectly to a candidate, [13-35-227, MCA](#).

**Other Statewide Office: Attorney General, Secretary of State, State Auditor, Superintendent of Public Instruction, Supreme Court Justice, Clerk of the Supreme Court*

*** Examples of Other Public Office: State District—Public Service Commissioner, State Senate, State House, and District Judge County—All County elected Officials, City—All City elected officials School— All School District Trustees*